

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
LAKESIDE WATER DISTRICT  
HELD ON April 2, 2024**

At the time and place provided by law for the holding of a Regular Meeting of the Board of Directors of the Lakeside Water District; to-wit at the meeting place of said Board at 10375 Vine Street, Lakeside, California, at 5:30 p.m. the Board duly convened, the following members present.

Directors:	Frank Hilliker Pete Jenkins Steve Johnson Eileen Neumeister Steve Robak
Secretary:	Brett Sanders

- 1) Call to Order by Board President Hilliker.
- 2) Prayer/Invocation – Director Johnson introduced Pastor Robert Churchman to provide the prayer for the night’s meeting.
- 3) Pledge of Allegiance – The pledge was led by Director Johnson.
- 4) Approval of Agenda. Motion by Director Robak to accept the agenda as submitted.

Motion: Robak	Second: Jenkins
Vote:	Ayes            5            Hilliker, Jenkins, Johnson, Neumeister, Robak
	Noes             0
	Abstain        0
	Absent         0

- 5) Opportunity for Public Comment Pertaining to Items Not on the Agenda (Items must meet the requirements of Government Code Section 54954.2). No Comments.
- 6) Approve Minutes of a Regular Meeting held on March 5, 2024. Motion by Director Robak to approve the minutes as submitted.

Motion: Robak	Second: Jenkins
Vote:	Ayes            5            Hilliker, Jenkins, Johnson, Neumeister, Robak
	Noes             0
	Abstain        0
	Absent         0

- 7) Review the February 2024 Treasurers Report for the Annual Audit. Request to Note and File in Preparation. Approved to Note and File
- 8) Operations Report – Operations Superintendent Johnze

- a. Moreno Valley River Crossing; Inspection of the Enniss pipeline lowering installation continues, just about complete with the pipe installation. Bob's Crane side is approximately 50% complete. Ready to cross the channel. Hydrostatic follows with both.
- b. District crews have completed the main installation and will complete the service lateral and meter connections. Just one tie in remains, followed by asphalt.
- c. Well 7 is ready for start-up with electrician and HydroCurrent to get pumping. Two negative bacteriological tests required to put back into service.
- d. District crews replaced damaged angle meter stops and customer side valves.
- e. AWP Pipeline Installation. Contractor continuing along Mapleview St. progress is continuing to Ashwood St. Next area is Channel Rd. Bridge.  
1 Mainbreak, 1 Service Leak, 1 Fire Hydrants

9) Approve Resolutions No. 24-04 (Houseman, Cauruso), 24-05 (Galloway) and 24-06 (Brzezinski), for the Yerba Valley Annexation Easements for the District's Pipeline Extension. The General Manager provided an overview of where the easements were in relation to the proposed new pipeline and that the easements allow the District to move forward with the pipeline construction. Motion by Director Robak to approve the Resolutions as submitted.

Motion: Robak

Second: Johnson

Vote:	Ayes	5	Hilliker, Jenkins, Johnson, Neumeister, Robak
	Noes	0	
	Abstain	0	
	Absent	0	

10) Approve Resolution 24-07 for Quitclaim of Easement and Resolution 24-08 for a new Revised Easement for San Diego Tract 5246-1. The General Manager provided the Board with a summary of how the proposed project has changed to require the Quitclaim and New Easement Approval. The project will be submitted to the District for approval at a later date. Motion by Director Neumeister to approve the Resolutions as submitted.

Motion: Neumeister

Second: Robak

Vote:	Ayes	5	Hilliker, Jenkins, Johnson, Neumeister, Robak
	Noes	0	
	Abstain	0	
	Absent	0	

11) Consider Revision to Administrative Code Section 2.3-3(E) Property Owner Responsible for Charges, and 2.5-2(A) Procedure. The General Manager summarized a request to make sure that "Owner Acknowledgement" forms for new service are submitted to the District before tenants can activate new accounts. Motion by Director Robak to approve the revisions as submitted.

Motion: Robak

Second: Neumeister

Vote:	Ayes	5	Hilliker, Jenkins, Johnson, Neumeister, Robak
	Noes	0	
	Abstain	0	
	Absent	0	

- 12) Summarize Changes to the District's Organization Structure. Request Approval revise Job Class pay Grade Schedule for 2024. The General Manager outlined proposed changes in the organization structure for customer service, customer billing and finance and accounting that will be proposed for acceptance in the 2024-2025 Budget. Also provided a draft salary structure for review. The new organizational structure will allow for three positions in the customer service and meter billing department function. The General Manager requested that a temporary customer service position and finance and accounting specialist be approved until the complete budget presentation in July 2024. Motion by Director Robak to approve temporary customer service and finance and accounting positions as proposed until the July 2024 budget approval.

Motion: Robak

Second: Jenkins

Vote:	Ayes	5	Hilliker, Jenkins, Johnson, Neumeister, Robak
	Noes	0	
	Abstain	0	
	Absent	0	

- 13) Approve Demands of the Treasurer for March 2024. Motion by Director Robak to approve the demands as presented.

Motion: Robak

Second: Neumeister

Vote:	Ayes	5	Hilliker, Jenkins, Johnson, Neumeister, Robak
	Noes	0	
	Abstain	0	
	Absent	0	

- 14) CWA Report. Director Hilliker reported that the board was in closed session to work on the MWD litigation. Hopeful of a positive direction. The Water Board adopted positions of on various state bills. Director Hilliker stated that he did not support all the bills that full board supported. The region is aware that the WA now has water to market and is available for discussion. MWD is targeting 8.5% increases the next two years, with the potential for third increase in year 3. MWD is also proposing a property tax increase as well. There is also the potential for water to be released from San Vicente Dam in the next two months.

- 15) Director's Report and Ad Hoc Sub-Committees Reports. No reports.

- 16) Manager's Quarterly Report. The General Manager reported.

- 1) Lakeside Fire Department: Request to install antenna at the High Meadow Ranch Reservoir Site. Still ongoing, nothing ready for the Board yet.
- 2) Accident Claim: Waiting for claim to be filed for a minor accident between a District meter reader and a small Toyota Prius at a stop light. District vehicle slowly tapped the private vehicle. No action at this point, but the person has contacted an attorney.
- 3) Project Wholesale Rate Increase. CWA has provided preliminary water rate increase information projecting an increase of over 10%, but they still have 3 months to go until their June approval date to try to limit the increase.
- 4) 100 Year Anniversary Update; Historical artifact cabinet is ready for documents and artifacts.

Articles submitted:

Desalination Plant in Carlsbad Negotiates to Sell Water.  
Water Conservation Garden Reopens Today

- 17) Closed Session – Closed to the Public  
Per Section 54947; Personnel Action Administrative Services Manager/Treasurer  
Out of closed session, Board President Hilliker reported that the Board unanimously approved continued use paid Administrative Leave for Administrative Services Manager Swaringen for periods out of office in conjunction for in-house work tasks of less than a regular workday during the transition period until her effective retirement date of June 5, 2024.
- 18) Adjourn; There being no further business the meeting adjourned to the next Regular Meeting to be held on April 30, 2024 at 5:30 p.m.

Attest:

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Brett Sanders, Board Secretary  
Lakeside Water District

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Frank Hilliker  
Board President