

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
LAKESIDE WATER DISTRICT
HELD ON December 3, 2024**

At the time and place provided by law for the holding of a Regular Meeting of the Board of Directors of the Lakeside Water District; to-wit at the meeting place of said Board at 10375 Vine Street, Lakeside, California, at 5:30 p.m. the Board duly convened, the following members present.

Directors:		Frank Hilliker
		Pete Jenkins
	(Absent)	Steve Johnson
		Eileen Neumeister
		Steve Robak
 Secretary:		 Brett Sanders

- 1) Call to Order by Board President Hilliker.
- 2) Prayer/Invocation – Board President Hilliker introduced Tom Elden to provide the prayer for the night’s meeting.
- 3) Pledge of Allegiance – The pledge was led by Director Neumeister
- 4) Approval of Agenda. Motion by Director Robak to accept the agenda as submitted.

Motion: Robak	Second: Jenkins
Vote:	
Ayes	4 Hilliker, Jenkins, Neumeister, Robak
Noes	0
Abstain	0
Absent	1 Johnson

- 5) Opportunity for Public Comment Pertaining to Items Not on the Agenda (Items must meet the requirements of Government Code Section 54954.2). No Comments.
- 6) Approve Minutes of a Regular Meeting held on November 5, 2024. Motion by Director Robak to approve the as presented.

Motion: Robak	Second: Jenkins
Vote:	
Ayes	4 Hilliker, Jenkins, Neumeister, Robak
Noes	0
Abstain	0
Absent	1 Johnson

- 7) Review the October 2024 Treasurers Report for the Annual Audit. Request to Note and File in Preparation. Approved to Note and File
- 8) Operations Report. Operations Superintendent Johnze provided a summary of the following items.

- a. Valle Vista Roof Repair. Colon Coatings mobilized from the Johnson Lake Res. warranty job to repair the coating to Valle Vista #2 roof the original coating has failed and Colon Coatings was able to blast and coat the roof to keep any further rust from occurring.
- b. Winter Preparations. District crews continue to work at tank sites and pump stations to prepare for winter storms. Also check that motor heaters are working
- c. Vine St. Treatment Discharge Basin Improvements. District crews built covers for each basin that will keep debris and animals from getting into the basin and potentially into the sewer system.
- d. SCADA troubleshooting and tuning up. Working on a number of signal sending issues, causing alarms and long communication periods.
- e. AWP Pipeline Crossings and Inspections. Orion completed the replacement of District mains in the intersection of Valle Vista at Lakeside Ave.. They are now intending to work on Channel Road.

District Emergency Repairs
 1 Mainbreak (Rocoso), 1 Service Leak (Calle Lucia), 1 Fire Hydrants (Lemoncrest)

- 9) Consider Revisions to the Administrative Code Section 8.1-8 Sick Leave (A) Accrual and 8.1-9 Vacation (A) Accrual. General Manager Sanders presented a modification to the accrual method of both Sick Leave and Vacation to provide 16 hours of sick time and 24 hours of vacation to new employees. Motion by Director Jenkins to approve the revisions to the Administrative Code as presented.

Motion:	Jenkins		Second:	Robak
Vote:	Ayes	4	Hilliker, Jenkins, Neumeister, Robak	
	Noes	0		
	Abstain	0		
	Absent	1	Johnson	

- 10) Presentation on the Capacity Fee and Annexation fee Review Update for 2025. General Manager Sanders provide a PowerPoint presentation of the laws regarding capacity fees and the current level of the District fees and potential increases. Final Report will include the financial standing of the District as presented in the 2024 Financial Audit.

- 11) Consider Board Meeting Calendar for 2025. General Manager Sanders provided a proposed calendar with normal first Tuesday meeting days highlighted. The Board discussed and approved moving the July meeting to July 8 and the September meeting to September 9, 2025. Motion by Director Jenkins to set the calendar with the revised dates as stated.

Motion:	Jenkins		Second:	Robak
Vote:	Ayes	4	Hilliker, Jenkins, Neumeister, Robak	
	Noes	0		
	Abstain	0		
	Absent	1	Johnson	

- 12) Approve Demands of the Treasurer for November 2024. Motion by Director Neumeister to approve the demands as presented.

Motion:	Neumeister		Second:	Jenkins
Vote:	Ayes	4	Hilliker, Jenkins, Neumeister, Robak	

Noes	0	
Abstain	0	
Absent	1	Johnson

13) CWA Report – CWA Representative Hilliker reported that the Board held their first meeting with the new Chair. The Board leaders are going to a Colorado River Users meeting to try to work out a transfer or banking agreement with the users of the River or other agencies. Chair Serrano is now a MWD delegate for CWA. Cuyamaca Conservation Garden support is also being discussed. Board leadership team set committee chairs for 25/26.

14) Director’s Report and Ad Hoc Sub-Committees Reports. No reports.

15) Manager’s Quarterly Report. The General Manager reported.

- 1) High Meadow Ranch/Trevi Hills O&M Agreement Update
 - Met the 50 occupied house threshold to end the O&M Agreement.
 - They will not use anymore water as part of the O&M Agreement and will pay per meter for all use.
 - The Agreement will completely expire in one-year.
 - Currently they have purchased 68 meters. 16 homes are under construction and two are being used for the vineyards.

2) Rate Increase/implementation

- Pass-through rate notices are being distributed to our customers since November 7.
- E-Bills are receiving the Notices electronically.
- We also have a Notice link on our website homepage.
- The notice also informs our customers about our planned Meter Service Charge Increase also effective on January 1, 2025

Our Current Capital Outlays for fiscal year 2024/25 are for the following;

Budget Total	\$	668,000	
Current Outlay	\$	52,234	14%

16) Closed Session – Closed to the Public; Personnel Exception per Government Code Section 54957; Employee Performance Evaluation – General Manager – Out of closed session the Board President announced that the General Manager has met the progress goals as approved at the July 2, 2024 meeting and awarded the Incentive Compensation as per the contract provision.

17) Adjourn; There being no further business the meeting adjourned to the next Regular Meeting to be held on January 7, 2025 at 5:30 p.m.

Attest:

Brett Sanders, Board Secretary
Lakeside Water District

Eileen Neumeister
Board President