

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF  
THE  
LAKESIDE WATER DISTRICT  
HELD ON APRIL 7, 2020**

At the time and place provided by law for the holding of a Regular Meeting of the Board of Directors of the Lakeside Water District; to-wit at the meeting place of said Board at 10375 Vine Street, Lakeside, California, at 5:30 p.m. the Board duly convened, the following members present.

Directors:	Frank Hilliker Pete Jenkins Steve Johnson Eileen Neumeister Steve Robak
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Secretary:	Brett Sanders
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- 1) Call to Order by Board President Johnson.
- 2) Pledge of Allegiance was led by guest Erik Weise.
- 3) Approval of Agenda. Motion by Director Robak to accept the agenda as presented.

Motion: Robak	Second: Jenkins
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Vote:	Ayes	5	Hilliker, Neumeister, Jenkins, Johnson, Robak
	Noes	0	
	Abstain	0	
	Absent	0	

- 4) Opportunity for Public Comment; None
- 5) Approve Minutes of the Regular Meeting on March 3, 2020. Motion by Director Robak to approve the minutes as submitted.

Motion: Robak	Second: Jenkins
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Vote:	Ayes	5	Hilliker, Neumeister, Jenkins, Johnson, Robak
	Noes	0	
	Abstain	0	
	Absent	0	

- 6) Review to Note and File the February 2020 Treasurer's Report for the District's annual audit. Reviewed and approved to file for audit.
- 7) Consider Proposals for Commercial Broker Services Regarding the Vine Street North Lease Properties. The General Manager provided a review of the

three proposals received. Mr. Erik Weise spoke to the proposal he submitted and presented information about the proposal. Upon Motion by Hilliker accepted a proposal by Pacific Coast Commercial to represent the District in future lease negotiations.

Motion: Hilliker

Second: Neumeister

Vote:	Ayes	5	Hilliker, Neumeister, Jenkins, Johnson, Robak
	Noes	0	
	Abstain	0	
	Absent	0	

- 8) Consider Temporary Suspension of the District's Administrative Code Section 2.6 – Turnoff for Non-Payment, and Section 2.3-3(A) Normal Billing Procedures, to Comply with Governor Newsome's Executive Order N-28-20 Proclaiming a State of Emergency to Exist in California as a result of the Threat of COVID-19. Upon Motion by Director Hilliker with clarification about the ability of the District to apply deferred water charges after the Executive Order is ended by the Governor as defined in the Order to approve the Temporary Suspension of Turn-offs as presented.

Motion: Hilliker

Second: Robak

Vote:	Ayes	5	Hilliker, Neumeister, Jenkins, Johnson, Robak
	Noes	0	
	Abstain	0	
	Absent	0	

- 9) Consider Distribution of the Joint Powers Insurance Agency Retrospective Premium Adjustment as per Administrative Code 8.1-7 (G), Premium Refund Reward Program. Motion by Director Neumeister to approve the refund distribution as allowed by the Refund Reward Program in the amount of \$15,000.

Motion: Neumeister

Second: Robak

Vote:	Ayes	5	Hilliker, Neumeister, Jenkins, Johnson, Robak
	Noes	0	
	Abstain	0	
	Absent	0	

- 10) 2019 Asset Management Plan Update. General Manager Sanders provided the board an updated copy of the 2019 update and provided an overview of significant changes to the Plan in addition to accomplishments and challenges for the District going forward.

- 11) Approve Demands of the Treasurer for March 2020. Motion by Director Robak to approve the demands as presented.

Motion: Robak

Second: Jenkins

Vote:	Ayes	5	Hilliker, Neumeister, Jenkins, Johnson, Robak
	Noes	0	
	Abstain	0	
	Absent	0	

- 12) CWA Report. Director Hilliker reported that the meeting was done remotely due to WA social distancing guidelines. Detailed summary of the WA COVID-19 response. Summarized bond restructuring completed by the Finance Dept. Notice of Completion for the Rejection Tower Delaminated Coating Removal. Adopted positions of support for various state legislation.
- 13) Director's Report and Ad Hoc Sub-Committees Reports. The Board President thanked Director's Hilliker and Robak for their time serving on the property lease ad hoc committee.
- 14) Operations Report. Superintendent Johnze reported that:
  - 1) Valle Vista, Vista Camino and Serena Rd. PL RPL. Currently working phase 4 on Vista Camino. Asphalt complete on all previous phases.
  - 2) Castle Court Drive PL RPL. Contractor has started, highline and trenching.
  - 3) Valle Vista Reservoir back in service after coating repair and roof hatch/railing upgrades.
  - 4) Employees have been trained in COVID-19 safety.
  - 5) Adjustments are being made to crew size and make up ie; split sched Admin time is used for training and study of district facilities, ie SOP's
  - 6) Office Backup Generator is mounted and gas line is connected.
  - 7) Co. of San Diego Asphalt Overlay. Slowed due to weather & COVID
  - 8) 0 water main break, 0 service leak, and 0 fire hydrants hit.
- 15) Manager's Quarterly Report. The General Manager reported on:
  - 1) COVID-19 – District Response Update  
Governor Newsome declared a State of Emergency on March 2,2020  
Followed with three executive orders including the "Stay at home" order – except essential services  
Latest one suspends water turn-offs.  
The District has made changes to staff scheduling and hours to respond to the physical distancing requirements. We have temporarily closed the lobby to protect our office workers.
  - 2) SB 1386 Update (Protecting Fire Hydrant System Funding);  
Update on legislation that clarify water system usage and fire hydrant maintenance that is done to allow fire department to utilize water systems to fight fires. This law would protect us and 81 other water agencies who were sued for alleged Prop 218 violations related to this issue.

News Articles Enclosed:

It's official: Two North County Districts want out of the County Water Authority

WA News Release: Region's Water Agencies Collaborate to Ensure Water Security

Copper Destroys Viruses and Bacteria. Why Isn't it Everywhere

Silicon Valley Water District employee tests positive, CEO and other leaders self-quarantine

Poseidon Plant Operations for Carlsbad Desal

- 16) Adjourn; There being no further business the Board adjourned to a special meeting on April 9, 2020 at 5:30. Next regular meeting is on May 5, 2020 at 5:30.

Attest:

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Brett Sanders, Board Secretary  
Lakeside Water District

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Steve Johnson  
Board President