MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE LAKESIDE WATER DISTRICT HELD ON JANUARY 5, 2021

At the time and place provided by law for the holding of a Regular Meeting of the Board of Directors of the Lakeside Water District; to-wit at the meeting place of said Board at 10375 Vine Street, Lakeside, California, at 5:30 p.m. the Board duly convened, the following members present.

Directors: Frank Hilliker

Pete Jenkins Steve Johnson Eileen Neumeister Steve Robak

Secretary: Brett Sanders

1) Call to Order

2) Pledge of Allegiance – The pledge was led by Director Jenkins.

3) Approval of Agenda. Motion by Director Robak to accept the agenda as presented.

Motion: Robak Second: Jenkins

Vote: Ayes 5 Hilliker, Neumeister, Jenkins, Johnson, Robak

Noes 0 Abstain 0 Absent 0

- 4) Opportunity for Public Comment Pertaining to Items <u>Not</u> on the Agenda (Items must meet the requirements of Government Code Section 54954.2). None
- 5) The Board Shall elect Officers to Serve a Two-Year Term per Administrative Code 15.1-3 and Adopt Resolution 21-01 Appointing the President, Vice President and Secretary. By General Manager/Board Secretary Sanders The General Manager summarized the nomination procedure and as per the format, requested nominations for Board President. Director Hilliker nominated Director Robak to be Board President for the two-year term as described. There were no other nominations and the vote was unanimous to approve Director Robak as Board President. Director Robak then presided over the nomination of Vice President and Director Hilliker nominated Director Neumeister to fill the position. No other nominations were made and the vote was unanimous to appoint Director Neumeister as Board Vice President. A Motion was made by Director Johnson to approve Resolution 21-01 approving Director Robak as Board President and Director Neumeister as Board Vice President and General Manager Sanders to serve as the Board Secretary.

Motion: Johnson Second: Neumeister

Vote: Aves 5 Hilliker, Neumeister, Jenkins, Johnson, Robak

Noes 0 Abstain 0 Absent 0 6) Approve Minutes of the Regular Meeting on December 1, 2020. Motion by Director Jenkins to approve the minutes as submitted.

Motion: Jenkins Second: Neumeister

Vote: Ayes 5 Hilliker, Neumeister, Jenkins, Johnson, Robak

Noes 0 Abstain 0 Absent 0

- 7) Review November 2020 Treasurer's Report to note and file for Annual Audit. Approved to file for audit.
- 8) 2020 Annual Financial Audit Presentation by Mike Zizzi of Leaf & Cole, LLP Certified Public Accountants. Mr. Zizzi provided the Board with an overview of the 2020 audit and responded to questions from the Board. The Board will review the audit and consider approval at the February 2, 2021 meeting.
- 9) Consider Approval of Resolution 21-02 Accepting a Bid by M-Rae Engineering, Inc. for the Sherman Reservoir Wood Roof Removal in the amount of \$73,244. The General Manager provided a summary of the five bids received and a review of the low bid. Motion by Director Johnson to accept the bid by M-Rae Engineering in the amount of \$73,244 and also regard the \$2.50 addition error as a minor irregularity not affecting any placing of any other bids, and to approve Resolution 21-02 as presented.

Motion: Johnson Second: Jenkins

Vote: Ayes 5 Hilliker, Neumeister, Jenkins, Johnson, Robak

Noes 0 Abstain 0 Absent 0

10) Consider Cellular Lease Revision proposed by T-Mobile for the Sky Rim Reservoir. The General Manager outlined revisions requested by T-Mobile for the agreement proposed for the new cellular facility. Motion by Director Jenkins to approve agreement revisions as presented.

Motion: Jenkins Second: Neumeister

Vote: Ayes 5 Hilliker, Neumeister, Jenkins, Johnson, Robak

Noes 0 Abstain 0 Absent 0

11) Approve Demands of the Treasurer for December 2020. Motion by Director Hilliker to approve the demands as presented.

Motion: Hilliker Second: Johnson

Vote: Ayes 5 Hilliker, Neumeister, Jenkins, Johnson, Robak

Noes 0

Abstain 0 Absent 0

- 12) CWA Report. Director Hilliker reported that there was no regular meeting in December only a special meeting to select a Board Vice Chair. Mona Rios of National City was selected to fill the Vice-Chair vacancy.
- 13) Director's Report and Ad Hoc Sub-Committees Reports. Report by Director Neumeister on the virtual ACWA/JPIA fall conference. Eileen provided information from sessions on the final two days and handed out a report to the Board.
- 14) Operations Report. Superintendent Johnze reported that:
 - Sherman Tank site prep. District crews have started preparing the area that will be used for staging equipment and material. Need the homeowner who has encroached on the property to move a travel trailer and a shed to finish.
 - 2) Primary Zone Division Valve Failure. A valve actuator motor failed at our Channel Road Flow control vault. Motor received awaiting installation by rep.
 - 3) Sanitary Survey; actions taken and response. Our response has been sent. Just one final action item remains, which is due at the end of January.
 - 4) Tank Site Asphalt Repairs; District crews paved around the Johnson Lake Res. And cleaned up overgrowth.
 - 5) Royal Road Storm Drain Project. District crews installed a temporary above ground pipeline to facilitate the lowering of a 6" acp main to make way for the new large diameter storm drain pipes.
 - 6) 1 water main break (Single Oak), 3 service leaks, and 0 fire hydrants hit
- 15) Manager's Quarterly Report. The General Manager reported on:
 - 1) Update of the LAFCO Process for the Riverview Well Field Property. Scheduled for Feb.
 - 2) Driscoll/Ruffin (Kessner) Lawsuit Update; District customer Rex Ruffin party to the lawsuit never contacted the District prior to the lawsuit. Currently the lawsuit is in "Case Management Conferences" to determine the location to try the case and deciding on one or two core legal issues that can be resolved before the trial. Filed in Santa Clara County Court the District is attempting to have the case heard here in San Diego County.
 - 3) High Meadow Ranch Trevi Hills Operating Agreement Update
 The District has been performing Operations and Maintenance for the sub-division since
 2011 and entered into the current agreement in 2014. Agreement will be in place until 50 homes are occupied. Currently there are 24 occupied homes and one business.
 - 4) Cyber Security Review Summaries were provided for the Business Operations protection and Operations Control Process systems. Basic summaries are required for the American Water Infrastructure Act, Risk and Resilience Assessment.

Update on all of the District's Capital Projects and Current Payment Outlays.

News Articles Enclosed:
Dry Start to California Snow Pack
Trump signs spending bill that could send millions to the Salton Sea.

16) Adjourn; There being no further business the Board adjourned to the next regular meeting on February 2, 2021 at 5:30.

Attest:		
Brett Sanders, Board Secretary	Steve Robak	
Lakeside Water District	Board President	