MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE LAKESIDE WATER DISTRICT HELD ON April 5, 2022

At the time and place provided by law for the holding of a Regular Meeting of the Board of Directors of the Lakeside Water District; to-wit at the meeting place of said Board at 10375 Vine Street, Lakeside, California, at 5:30 p.m. the Board duly convened, the following members present.

Directors:

Frank Hilliker
Pete Jenkins
Steve Johnson
Eileen Neumeister

Steve Robak

Secretary: Brett Sanders

1) Call to Order by Board President Robak

2) Pledge of Allegiance – The pledge was led by Board President Robak

3) Approval of Agenda. Motion by Director Hilliker to accept the agenda as presented.

Motion: Hilliker Second: Jenkins

Vote: Ayes 5 Hilliker, Jenkins, Johnson, Neumeister, Robak Noes 0

Abstain 0 Absent 0

- 4) Opportunity for Public Comment Pertaining to Items <u>Not</u> on the Agenda (Items must meet the requirements of Government Code Section 54954.2).
- 5) Approve Minutes of Regular Meeting held on March 1, 2022. Motion by Director Hilliker to approve the minutes as submitted.

Motion: Hilliker Second: Jenkins

Vote: Ayes 5 Hilliker, Jenkins, Johnson, Neumeister, Robak

Noes 0 Abstain 0 Absent 0

- 6) Review the February 2022 Treasurers Report for the annual audit. Request to note and file. Approved to file for audit.
- 7) Operations Report. Superintendent Johnze provided a summary of the following.
 - Preparation for upcoming Emerald Grove PL RPL Project. District crews are installing valves at contractor connection points. Four have been completed with just one three-valve tee assembly remaining. 100% ready for start.
 - Continuing to search for part-time meter readers. 8 candidates invited for interviews just 3 showed, one offered the job and didn't show up to start.

- Work with Helix WD for main repairs. Removed the first section of highline material and preparing second set up temporary highline on East Lakeshore up to Maine Ave. First location was Lakeshore Dr. west of Channel Road.
- Well #5 has not been able to be put into service. Planning to pull well and have a firm that specializes in groundwater analysis and rehab procedures analyze our water and provide recomendations.
- Backhoe Memorandum; Request to purchase a used backhoe is submitted for Board approval today.
- County of San Diego: Ashwood and Mapleview: 100% ready for the County to start the project.

Main break – 0, Service leak – 1 poly service leaks, Fire hydrant damage - 0

8) Consider Resolution 22-01 Requesting Formal Terms and Conditions from the San Diego Water Authority and Metropolitan Water District for the Concurrent Annexation of Territory to Said Agencies for the Yerba Valley Annexation. General Manager Sanders provided a summary of the annexation and that it is revised from a prior approval in October 2018. The current request is for 17 parcels totaling 80.4 acres. Motion by Director Hilliker to approve the proposed Resolution as submitted and to direct the General Manager to continue the submittal process with the San Diego County Water Authority.

Motion: Hilliker Second: Johnson

Vote: Ayes 5 Hilliker, Jenkins, Johnson, Neumeister, Robak

Noes 0 Abstain 0 Absent 0

9) Consider Resolution 22-02 Approving the Reimbursement Agreement for "Community Facilities District No. 2022-01 (Yerba Valley Annexation)" submitted by the Yerba Valley Annexation group to proceed with the formation of a Community Facility District per Administrative Code 16.1 "Goals and Policies for Community Facilities Districts". The General Manager provided a summary of what the formation of a CFD will do for the Yerba Valley Group and that the new Mello Roos will provide payment to the District for the amount of the final loan amount by the United States Department of Agriculture. Motion by Director Jenkins to approve Resolution 22-02 as submitted.

Motion: Jenkins Second: Hilliker

Vote: Ayes 5 Hilliker, Jenkins, Johnson, Neumeister, Robak

Noes 0 Abstain 0 Absent 0

10) Consideration to Approve Resolution 22-03 accepting a bid by Cass Construction, Inc. for the Emerald Grove Pipeline Replacement Project in the amount of 1,925,544.35. General Manager Sanders provided a summary of the eight bids received and what was compared within each bid to reach a recommendation to approve Cass Construction as the lowest responsible bid received. Motion by Director Johnson to approve the bid by Cass Construction, Inc. dba Cass Arrieta and Resolution 22-03 as presented.

Motion: Johnson Second: Jenkins

Vote:	Ayes	5	Hilliker, Jenkins, Johnson, Neumeister, Robak
	Noes	0	
	Abstain	0	
	Absent	0	

11) Consider proposals to purchase a new (used) backhoe to replace the District's 1987 Case 580K backhoe. Superintendent Johnze provide a summary of the quotations received, and why it is recommended to approve the purchase of the 2019 John Deere model 310LEP backhoe in the amount of \$111,168.13 from RDO Equipment Sales. Motion by Director Hilliker to approve the purchase as presented.

Motion: Hilliker Second: Jenkins

Vote: Ayes 5 Hilliker, Jenkins, Johnson, Neumeister, Robak

Noes 0 Abstain 0 Absent 0

12) Approve Notice of Completion for the Coating and Paint Repair for the Johnson Lake Water Storage Reservoir. The General Manager provided a brief summary of the Notice of Completion procedure and that it provides an end date for any liens against the project. Motion by Director Jenkins to approve the Notice of Completion as presented.

Motion: Jenkins Second: Neumeister

Vote: Ayes 5 Hilliker, Jenkins, Johnson, Neumeister, Robak

Noes 0 Abstain 0 Absent 0

13) Consider Distribution of the Joint Powers Insurance Agency Retrospective Premium Adjustment as per Administrative Code 8.1-7 (G), Premium Refund Reward Program. The General Manager provided an overview of how the insurance program is reviewed each year to determine if past premiums can be released back to the District and if so, how they may be distributed to the employees per the District's award program for continued safe work practices per district policy. Motion by Director Jenkins to approve the refund distribution as allowed by the Refund Reward Program in the amount of \$8,357.70 at the direction of the General Manager.

Motion: Jenkins Second: Johnson

Vote: Ayes 5 Hilliker, Jenkins, Johnson, Neumeister, Robak

Noes 0 Abstain 0 Absent 0

14) Presentation of the Long Range Planning Report - 2022 Strategic Plan. General Manager Sanders provided a draft report that highlighted the District's Mission Statement, conveyed the District Vision, Commitments to the District Employees and Strategic Goals. The Report details seven specific Strategic Goals that are described with benchmark successes and long term outcomes to be used as future goals. Sanders provided a detailed summary of all seven goal outcomes. The goal of the

report is to bring the District towards common direction of effort and focus. Director Hilliker thanked the General Manager Sanders for this new report that the District has not had in the past, appreciating the proposed outcomes included. Director Robak liked the concise bullet point form, and Director Jenkins appreciated receiving the report a month prior to review.

15) Approve Demands of the Treasurer for March 2022. Motion by Director Neumeister to approve the Demands of the Treasurer as submitted.

Motion: Neumeister Second: Jenkins

Vote: Ayes 5 Hilliker, Jenkins, Johnson, Neumeister, Robak

Noes 0 Abstain 0 Absent 0

- 16) CWA Report. Director Hilliker reported that the Board authorized officers and employees to invest monies in the LAIF. Replaced Vice-chair Rios with Director Mel Katz to complete the term. Director Hilliker also went to Washington to meet with legislators to secure money for the desal intake and to enlarge the desal plant as well, and also for the pumped storage electrical project. Also met with the Director of the EPA who is trying to find projects to finance. Director Hilliker would like to see what the District could have engineered that would be ready for available grants.
- 17) Director's Report and Ad Hoc Sub-Committees Reports. No Reports
- 18) Manager's Report. The General Manager reported on:
 - 1) Newsome Executive Order. EO issued on March 28th by Gov. Newsom starts to escalate the response required by water agencies for the current drought situation.
 - * Submit a water demand assessment.
 - * Accelerate water conservation projects.
 - * Will require agencies to enact their Level 2 drought response level.
 - * Suspend prohibitions restricting water from being hauled out of the District.
 - Other programs and restrictions will also follow.
 - 2) Sherman Reservoir Miller Easement Update. Property owner Miller has contacted neighbors of the reservoir property to purchase the property.
 - * As stated in the past the District's has a blanket easement over the entire property that will NOT allow any outside use.
 - * No investment opportunity in the property

Articles Included:

CWA News Release Newsom Issues Executive Order
Newsom imposes new California water restrictions – leaves details to locals
Newsom Proposes Ban of Watering Decorative Grass in California
San Diego County Positioned Well for Drought
Why your water bill is rising

 Adjourn; There being no further business the next Regular Meeting is scheduled for May 3, 2022, at 5:30 p.m.

Attest:	
Brett Sanders, Board Secretary Lakeside Water District	Steve Robak Board President